



EASTERN SHIRES
PURCHASING
ORGANISATION

A LOCAL AUTHORITY PURCHASING AND DISTRIBUTION CONSORTIUM

CONSORTIUM SECRETARY: JOHN SINNOTT, MA, Dipl. P.A.,
CHIEF EXECUTIVE, LEICESTERSHIRE COUNTY COUNCIL

Date: 17 September 2014
My Ref: BS/ESPO
Please ask for: Ben Smith
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To: Members of the ESPO Management Committee

Dear Member,

ESPO MANAGEMENT COMMITTEE

A meeting of the Management Committee will be held at on Thursday, 25 September 2014 at 11.00 am in the ESPO HQ, Grove Park, Leicestershire, LE19 1SY.

A tour of the premises will be provided to Members at 10.30 am and a buffet lunch will be provided after the meeting. Please telephone or email me (details above) by Monday 22nd to confirm that you require car parking and lunch and, if so, whether you have any special dietary requirements.

Yours faithfully,

B Smith

for Consortium Secretary

AGENDA

| <u>Item</u> | <u>Marked</u> |
|---|-----------------|
| 1. Minutes of the meeting held on 26 June 2014. | (Pages 3 - 10) |
| 2. To advise of any items that the Chairman has decided to take as urgent elsewhere on the agenda. | |
| 3. Declarations of interests in respect of items on this agenda. | |
| 4. External Audit of the 2013/14 Financial Statements. (Joint Report of the Director and Consortium Secretary) | (Pages 11 - 36) |

5. Statement of Accounts and Annual Governance Statement 2013/14. (Pages 37 - 110)

(Joint Report of the Consortium Secretary and Consortium Treasurer)

6. Director's Progress Update. (Pages 111 - 120)

(Report of the Director)

During discussion of item 6 above, the Chairman will be asked to consider Item 10 on the agenda which will involve the likely exclusion of the public.

7. Items referred by the Finance and Audit Subcommittee.

8. Date of Next Meeting - 4 December 2014 at 10.30 am.

9. Any other items which the Chairman has decided to take as urgent.

The public are likely to be excluded from the meeting during the consideration of the following items of business in accordance with the provisions of Section 100 (A) (4) of the Local Government Act 1972.

10. Supplementary Information supporting the Director's Progress Update. (Pages 121 - 124)

(Report of the Director)

(Exempt under paragraphs 3 and 10 of Schedule 12(A))